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| **Plant & Asset Register\*** | | | | | | | |
| **Description of Plant** | **Location of Plant***(E.g. maintenance shed)* | **Serial/Registration No.** | **Status of Item**  *Insert date in relevant column* | | | | |
| Risk Assessment | Plant in use | Selling or sold | Disposed of | Decommissioned |
| eg: Woodfast timber lathe | Design & Tech workshop | A1245ZDS5 | 01/11/15 | 17/11/15 |  |  |  |
| eg: Makita Circular Saw | Maintenance shed | MK12456903 |  |  | 10/07/15 |  |  |
| eg: LG Microwave | Staff Kitchen | LGM1256294732 |  |  |  | 01/07/15 |  |
| eg: Hercus metal lathe | Maintenance workshop | HL12345 |  |  |  |  | 01/08/15 |
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Date Reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*Note: Risk assessments must be conducted on all items of plant and records retained.*