



HAZARD ALERT

PURCHASE AND USE OF PLANT AND EQUIPMENT

1st November 2011

REFERENCE:

OHS&W Regulations 2010, Part 3. Plant
CSH&WSA Procedure No. 15 – Management of Plant
CSH&WSA Procedure No. 14 – Hazard Management Procedure
CSH&WSA Procedure No. 20 - Purchasing

OBJECTIVE:

To ensure worksites are aware of the required supportive documents and information for the purchase and use of plant and equipment.

BACKGROUND:

Injury occurrence relating to the use of second hand plant

PREVENTATIVE ACTIONS:

- Conduct and document a risk assessment for all high risk plant and equipment (include: purchase, installation and use)
- Consult with end user
- Refer to manufacturer's instructions and supportive documentation
- Develop a Safe Operating Procedure (SOP)
- Ensure all staff are aware and adhere to the SOP
- Maintain records of maintenance/servicing
- Review risk assessment at a minimum of 5 yearly

FUTHER INFORMATION:

- Contact your OHS Consultant at Catholic Safety Health & Welfare SA (8210 9342) if you require further information and/or assistance.