**Training Calendar**

Record training required by workers at the site

|  |  |
| --- | --- |
| Date / / | Training for (worksite) |
| Detail of training required | Training for (numbers) | By whom | By when | Cost | Completion date | Training records updated (Y or N) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Discussed by WHS Committee (or at Staff Meeting) / /Officer signed offReview date for plan / / |